

English Language Communication Skills

HUM 120



Course Name: English Communication Skills – HUM 120
Number of Credit Hours: 3
Course Status: Blended
Pre-requisite: EL 099

Course Description:

This course focuses on the fluent and accurate use of professional English for verbal and non-verbal communication. Students will enhance their English language skills through a variety of practical genres and methods, including job interviews, storytelling, conflict resolution, performance, and CV preparation. This course provides intensive training for students to practice different methods of official correspondence and presentations, both individually and collaboratively.

Course Objectives:

- Introduce and define verbal and non-verbal communication.
- Enhance listening, speaking, and conversational skills.
- Understand the role of problem-solving and social intelligence in various professional interactions.
- Build self-promotion skills for job-seeking students, including résumé writing and job interview conduct.
- Develop personal and professional networking skills.
- Effectively design and construct professional presentations.
- Prepare professional job documents in English.

- Apply methods for leaving a positive impression with hiring managers and colleagues.
- Develop teamwork and collaboration skills.
- Enhance negotiation, persuasion, and conflict resolution skills in professional environments.

Activities:

Course activities include collaborative group work, forum discussions, H5P interactive content, and other short assignments. Students will attend and complete a free Coursera program to supplement course instruction in professional communication and job market skills.